



TOWN OF NORTHBOROUGH

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LINCOLN STREET ELEMENTARY SCHOOL BUILDING COMMITTEE MEETING MINUTES – June 18, 2015

Members Present: Leslie Rutan, Chair of Building Committee and
Board of Selectmen Member
John Coderre, Town Administrator
Jennifer Drohan, Northborough School Committee Member
Patricia Kress, Northborough School Committee Chair
Christopher Lawson, Building Committee Member
Cheryl Levesque, School Business Manager
Jennifer Parson, Principal, Lincoln Street Elementary School
Jason Perreault, Board of Selectmen Member and
Vice-Chair of Building Committee
Julie Peterson, Building Committee Member

Also in attendance: Alan Minkus, Colliers International
Tim Alix, Colliers International
Phil Palumbo, Colliers International
Katie Crockett, Lamoureux, Pagano & Associates
Michael Oldakowski, Lamoureux, Pagano & Associates

Absent: Christine Johnson, School Superintendent

Leslie Rutan called the meeting to order at 11:15 a.m.

Approval of Minutes:

Postponed to the next meeting.

OPM'S Report:

Mr. Minkus introduced Phil Palumbo, Assistant Project Manager with Collier International, to the Building Committee.

Mr. Minkus distributed and reviewed the updated Project Schedule.

Mr. Alix reviewed the construction schedule. He noted work that has occurred to date with Brait Builders on board to include site clearing, gas line work, work on the north access road,

construction of a retaining wall on land bordering the wetlands, sewer system tie in, site clearing for the modulars, and the disassembling of the playground equipment. As soon as school is out for the summer, work is scheduled to begin on interior demolition areas, abatement activities, footings and installation of modular, and construction of the site ramp to the building.

Architect's Report:

Ms. Crockett introduced Michael Oldakowski, Managing Contract Administrator for Lamoureux-Pagano, to the Building Committee. She noted Brait's aggressive schedule and the plan to address all site issues this summer including development of the new bus loop and the turnaround by the new gymnasium in order for the new circulation plan to be in place for the fall. Ms. Crockett also noted the continuing work of the FF&E Committee. While the FF&E budget and scope challenges continue, a refined proposal is planned for presentation at the next Building Committee meeting.

Any other business to come before the Committee:

None at this time.

Next meeting date:

The next meeting of the Building Committee will be held at 1:00 p.m. on July 23rd with the location to be determined.

Adjournment:

Ms. Kress moved, Mr. Perreault seconded, and it was unanimously voted to adjourn the meeting.

The meeting adjourned at 12:00 p.m.

Respectfully submitted,

Cheryl Levesque
Business Director

Documents used during meeting:

June 18, 2015 Meeting Agenda
Updated project schedule dated June 18, 2015